ADMISSION PROCESS FOR NURSERY 2024-2025

Schedule for Submission of Application form along with documents.

	Online Registration for Token Application Forms	**Submission of Token Application Form (in the school office)**	
	Date	**Date**	**Time**
1.	28.12.2023	13.01.2024	8.00 am – 9.00 am
2.	30.12.2023	13.01.2024	9.00 am – 10.00 am
		13.01.2024	10.00 am – 11.00 am

Documents required to be submitted at the school:

1. Printout of Online Token Application form.
2. One Photocopy of Students Birth Certificate (If the birth Certificate is in any other language than English, then you have to provide the translation of the birth certificate in English, on a Stamp Paper, duly notarized while confirming the admission.
3. Two photocopies of Student Aadhaar Card
4. Residence Proof (Aadhaar Card, Electricity Bill, Rent Agreement)- Any one
5. One passport size photograph of student in blue background.
6. A family photograph in blue background with a father, mother, and child.
   (Photograph size 4x6 inches)

All documents should be verified & attested by a gazetted authority

Important Points:

o Repetitive Online form submission, Incomplete data, wrong information and non-submission of required documents will result in the rejection of the application for admission.

o Submission of Application Form does not mean confirmation of admission. The School Management reserves the full and final authority over admissions

o The Date of Birth once entered in the admission register of the school will not be changed.

- Fees once paid will not be refunded. The school does not accept any favors, by way of donations or capitation fees.
- In order to avail priority admission for siblings of Santhome Public School students, parents should submit the form online on the specified days. If the application form is not submitted online, no request for admission will be entertained later.
- In case of Catholics / Christians seeking admission, Baptism certificate of the child should be submitted. Kindly note that Catholics will have to submit letter from Parish Priest at the time of interaction